

# BRUTUS BUCKEYE

Buckeye.1@osu.edu

1234 High Street, Cleveland, OH 44111 | (440) 867-5309

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## EDUCATION

**The Ohio State University, College of Public Health**

*Bachelor of Science in Public Health, Public Health Sociology Specialization*

Honors Student

**Columbus, OH**

Expected May 2022

Cumulative GPA: 3.97

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## WORK EXPERIENCE

**Lorain County Public Health Office**

*Health Promotion and Chronic Disease Prevention Intern*

**Elyria, OH**

June 2020—July 2020

- Managed and reported data gathered from COVID-19 contact tracing calls in Lorain county.
- Collected data for the Elyria Active Transportation Plan through walk audits and community stakeholder interviews.
- Planned and executed communication and marketing campaigns for local produce stands, community walks, healthy food and beverage policy adoption, and tobacco cessation.
- Conducted over 90 tobacco store audits in Lorain County.

**Western Reserve Area Agency on Aging**

*Special Projects Intern*

**Cleveland, OH**

May 2019—August 2019

- Researched health barriers faced by the elderly and people with disabilities to create a presentation used at national area aging agency conventions.
- Presented independent project on data visualization using Tableau to improve knowledge dissemination.

**InterReligious Task Force on Central America (IRTF)**

*Summer Intern*

**Cleveland, OH**

May 2016—August 2017

- Researched and designed advocacy campaigns for social justice issues in Central America.
- Performed administrative work (answering phones, writing letters, writing emails, filing documents, etc.).

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## EXTRACURRICULAR ACTIVITIES

**ENCompass**

*Research Committee Member*

August 2019—Present

- Offered social service consulting in hospitals, libraries, and food pantries in Columbus to identify resources (e.g., transportation, childcare, rent assistance) that combat social determinants of health.
- Cleaned, interpreted, and visualized data related to need and zip code in Tableau to create poster presentation for Spring 2019 Undergraduate Research Forum.

**Best Food Forward**

*Bushel and a Peck Chief of Operations*

January 2019—Present

- Accepted, and sorted produce to be distributed at a reduced price to students, faculty, and staff.
- Surveyed food preferences of clients in our staff focused collaboration, Bushel and a Peck, that serves 30 to 40 sanitation and landscaping employees at The Ohio State University.
- Placed weekly produce orders for Bushel and a Peck, considering food preferences of participants, available produce, and produce prices.

**Policy Visualization Team**

*Vice President*

January 2019—Present

- Worked within a small cohort of students lead by a faculty member from the John Glenn College of Public Affairs, learning visualization tools such as Stella Architect and Tableau to improve decision making.
- Presented to Dr. Trevor Brown, the Dean of the John Glenn College, about the use of system dynamics, specifically Stella Architect.

**Semester of Service: Sexual Violence Prevention Education**

*Volunteer*

January 2019—May 2019

- Discussed sexual violence legislation and policies on a weekly basis.
- Assisted with the planning of Take Back the Night, a campaign to end sexual violence and increase sexual violence education.

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## SKILLS & CERTIFICATES

- **Computer Skills:** Microsoft Excel (intermediate), Canva (intermediate), R (beginner), STATA (beginner), Stella Architect (beginner), Tableau (beginner), MATLAB (beginner) and C++ (beginner).
- **Course Work:** Honors Biostatistics for Public Health Research, Research Methods in Sociology, and Statistics in Sociology.
- **Certificates:** CITI Human Subjects Protection (Social Behavioral) and CITI Responsible Conduct of Research (Social and Behavioral).



# Brutus Buckeye

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**Current Address:**  
1234 E. 13<sup>th</sup> Avenue  
Columbus, OH 43201

**Permanent Address:**  
1234 High Street  
Warren, OH 44484

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## EDUCATION

**The Ohio State University**, Columbus, OH

*Bachelor of Science in Public Health*

*December 2020*

**GPA: 3.33 / 4.0**

**Major:** Public Health – Specialization in Public Health Sociology

**Minor:** Biology

**Academic Achievements:**

- **Dean's List Awarded Semesters:** Autumn 2018, Spring 2019, Spring 2020, Autumn 2020

**Experienced in:** ODRS, Zoom, WebEx, JMP, STATA, Microsoft Office, Camtasia, OmniPage

**Certifications:** REACH Suicide Prevention Gatekeeper, ASHI CPR/First-Aid

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## EXPERIENCE

**Columbus Public Health** (Disease Investigation), Columbus, OH, *Case Investigator*

*August 2020 – Current*

- Work as a case investigator in the city of Columbus's COVID-19 incident command system response.
- Call positive COVID-19 cases and collecting information on demographic, presentation of symptoms, point of contact with the virus and possible exposures to the virus.
- Educate cases through empathy and compassion of their illness and communicate steps to take for prevention of possible spread.
- Utilizing the Ohio Disease Reporting System to communicate to other health departments on the spread of COVID-19.
- Professionally handling protected health information to ensure confidentiality.

**Student Life – Disability Services** (Accessible Media Dept.), Columbus, OH, *Student Production Manager*

*September 2018 – August 2020*

- Coordinated with various academic departments at Ohio State to provide accessible media for deaf and hard-of-hearing students through captioning of recorded lectures and other supplemental videos.
- Converted books, PowerPoints, and other written school materials into readable documents for blind and visually impaired students.
- Assisted students living with various disabilities in accommodations of university exams.
- Fostered a workplace advocating for the individual rights and autonomy of students and staff living with disabilities.

**Ohio Statehouse** (Ohio House of Representatives), Columbus, OH, *Intern*

*January 2020 – March 2020*

- Worked with Ohio House State Representative Lisa Sobecki (45<sup>th</sup> District).
- Attended committee and lobbyist meetings, assisting in office duties (phone calls, scheduling, and filing duties).
- Gained valuable networking, professional, and communication skills by meeting with state government officials.
- Selected from a group of students through the Gluck-Asher Scholarship Fund to intern at the Ohio Statehouse.

**College of Public Health** (Health Services Management & Policy), Columbus, OH, *Student Research Assistant*

*October 2018 – April 2019*

- Active member of a research project team focused on the opioid crisis in Columbus, OH.
- Supported the study by determining the most efficient practices of the various actors (EMS, social workers, etc.) in aim of creating a cost reducing model.
- Assisted in compiling dozens of interviews used in coding for patterns in intervention success.

**Avalon Golf & Country Club**, Warren, OH, *Tennis Attendant*

*May 2017 – August 2018*

- Developed client relationship skills through engaging with members of the club and the professional staff.
- Communicated with various departments of the company to assist in the needs of the thousands of members of the club.

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## LEADERSHIP

**OWL-C (Ohio State Welcome Leaders)**, Columbus, OH, *Coordinator*

*August 2017*

- Participated in multi-day leadership workshops focused on communication and team-building skills.
- Lead a group of six incoming first-year students to become acquainted to the campus and learn about different campus resources.
- Coordinated the move-in process of hundreds of students into university housing.



# Brutus Buckeye

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## Education

### The Ohio State University

Columbus, OH

December 2020

Bachelor of Science in Public Health; Environmental Public Health Specialization

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## Work Experience

### American Red Cross – Southern & Central Ohio Region

*Executive Office Intern*

Columbus, OH

September 2020 – December 2020

- Exercised time management skills to meet deadlines for multiple projects at the same time.
- Updated documents and calendars to maintain smooth operation among all chapters within the region.
- Researched external organizations and identify the services that best provide Red Cross' needs.

### Battelle Memorial Institute

*Critical Care Decontamination System Technician*

Columbus, OH

May 2020 – July 2020

- Handled and monitored concentrated chemicals and N95 masks potentially contaminated by Covid-19.
- Ensured OSHA guidelines and Battelle SOP's are strictly followed guaranteeing complete decontamination.
- Acted as shift safety officer, conducting daily safety checks and meetings as well as reviewing emergency procedures.

### Make-A-Wish Foundation

Columbus, OH

January 2019 – May 2019

*Referral Intake Intern*

- Accurately and efficiently transcribed data and information from multiple sources, formats, and databases.
- Conducted mediated communications with hospital staff and families about private information.
- Collected and convey information about sensitive topics while maintaining a professional relationship.

### BD's Mongolian Grill

Columbus, OH

May 2018 – March 2020

*Specialist, Server, Griller*

- Provided exceptional customer experiences through hospitable, attentive, and efficient service.
  - Coordinated between employees at all levels to ensure smooth business operation.
  - Maintained health and safety through carefully observed qualitative and quantitative measures and procedures.
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## Leadership Experience

*Leadership in the Community:*

- Boy Scouts of America
    - Eagle Scout
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## Skills and abilities

- Experience with statistical computer program R, and the ability to expand this knowledge
- Proficient use of Microsoft Office Word and Excel programs
- Handling of chemicals and biological samples in a lab setting



# Brutus Buckeye

1234 High Street, Westlake, OH, 44137  
216-867-5309, [buckeye.1@osu.edu](mailto:buckeye.1@osu.edu)

## PROFESSIONAL SUMMARY

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Charismatic student and senior care worker who is completing final coursework in Public Health and working on her bilingual skills in Italian. Seeks to apply excellent interpersonal skills, time management skills, and passion for helping others in any way possible to her future endeavors. Contributes her communication, sociability and excellent work ethic to ensuring the happiness of her associates, bosses, and clients.

## EDUCATION

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### The Ohio State University

Columbus, OH

*Bachelor of Science, Public Health, 3.89 GPA*

Expected Graduation: Autumn 2018

- Relevant Coursework: Intro to Epidemiology, Outbreak Investigation, Issues in Environmental Health, Role of Behavior in Public Health, Medical Sociology, and Environmental Justice

## WORK EXPERIENCE

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### The Ohio State University- Office of Student Life Disability Services

Columbus, OH

*Typist*

September 2017- Present

- Assist Access Specialists with documentation
- Enter new students into the database and give them access to the lab and printing
- Send emails to students and teachers so they both have documentation of filled out forms

### Brookdale Westlake Village

Westlake, OH

*Resident Care Associate*

June 2015- July 2017

- Accompanied resident's outside the community to appointments
- Assisted residents with daily living activities such as bathing, dressing, grooming, and toileting.
- Observed and recorded changes in resident's eating habits, physical conditions, and mental state if necessary and reported to the head nurse

## EXTRACURRICULAR ACTIVITIES

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### Delta Omega Kappa Sorority

Columbus, OH

*General Member*

January 2016- Present

Take part in study tables each semester to keep GPA high

- Engage in philanthropy events such as making crafts, dog toys, and donating clothes
- Raise money for Buckeyethon to cure pediatric cancer

### Pink Out

Columbus, OH

*General Member*

September 2015-August 2017

- Raised money for breast cancer awareness
- Worked as a team to make the week of selling shirts run as smoothly as possible

### American Red Cross Club

Columbus, OH

*General Member*

September 2015- December 201

- Met to discuss ways we could get more people involved in donation process
- Canvassed the campus to find donors and offer incentives

### Residence Halls Advisory Council

Columbus, OH

*RHAC Liaison*

August 2015- May 2016

- Represented my residence hall at meetings to keep them updated with what was going on around campus
- Worked to better the facilities and services around campus for my peers

## HONORS

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### Dean's List:

Fall 2014, Fall 2015, Spring 2016, Fall 2016, Spring 2017



# Brutus Buckeye

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## EDUCATION

### The Ohio State University

Columbus, OH

*Bachelor of Science, Public Health*

April 2018

- Cumulative GPA: 3.40
- Relevant Coursework:

US International Health Care, Intro to Epidemiology, Statistics in Sociology, Issues in Environmental Health, Social Stratification, and Group projects comparing sample populations and analyzing numerical data in large quantities

## WORK EXPERIENCE

### Case Western Reserve: Prevention Research Center For Healthy Neighborhood

*Food Retail Intern – Neighborhood Environmental Assessment Project*

Cleveland, OH

June 2017 – August 2017

- Collected food retail data used to analyze healthy food access
- Compared food option access in relevance to tobacco marketing
- Assured quality of data entry and analysis
- Presented research findings to preceptor and other intern teams

### Wexner Medical Center: Department of Otolaryngology

*Administrator Assistant*

Columbus, OH

October 2016-present

- Maintain filing systems both electronically and on paper
- Operate fax machines, phone systems, projectors and other automated equipment
- Handle and screen telephone calls and routine mail

### Brentwood Health Care Center

Sagamore Hills, OH

*Intern*

May 2016 – August 2016

- Assisted Activity Director with patient programs
- Analyzed and compare cost of suppliers
- Advised/assisted patients with meal selections according to diet plan

## EXTRACURRICULAR ACTIVITIES

### Delta Delta Delta Sorority

Columbus, OH

*Event Coordinator*

January 2016- Present

- Responsible for a \$15,000 budget
- Plan and publicize events for over 400 people/6 per semester
- Prepare and finalize contracts with venues according to established policies

### Global Health Initiative

Columbus, OH

*Member*

January 2016- present

Public Health Issues workshops and coordinate volunteer trips

## HONORS AND RELEVANT SKILLS

**Dean's List:**

Fall 2014, Spring 2015, Spring 2016, Spring 2017

**Skills:**

Proficient in Microsoft Office Suite, Internet application, STAT Software, Adobe Photoshop