

## FAQ's for Buckeye Alert scenarios

Buckeye Alerts take precedence over all communications! Alerts are posted on all OSU.EDU websites, text and email.

**What does Shelter-in-Place mean when we receive a Buckeye Alert?** Find shelter if outside. If inside, do not exit the building. Stay away from windows. Alerts can also be sent out during severe weather or any event that may impact the safety of the campus community.

**If it is an "Active Shooter" alert, what do I do?** If the area/building is identified, **RUN** the opposite direction and get inside if possible.; lock all doors ASAP or barricade the door; turn off lights; silence cell phones; **HIDE** under a desk or anywhere you cannot be seen; **FIGHT** the aggressor for your life if necessary.

**What if I'm located in an open office?** Hide in restrooms (Cunz Hall restroom doors are lockable from the inside); copy rooms; labs and lab hallways (if you have key card access to the lab hallways).

**Where are the secured locations in Cunz Hall?** Restrooms, family restroom and lactation room all lock from the inside; copy rooms 261, 376, 435; HR file room 276; Dean's suite 250; OAPSS suite 100; conference room 380B.

**Will Cunz Hall automatically be locked down?** If an Active Shooter event, yes. Main doors will be monitored to let in students/staff and faculty as needed. Stairwells and the elevator also will be locked down, therefore you will need your Buck ID to access the upper floors. Always have your Buck ID with you for identification.

**Can we move about the building?** No, as long as we are in S-i-P stay put. The **ONLY** time you should leave is if the Active Shooter is in the building, the threat is imminent and there is an opportunity to escape.

**Who should we notify during an S-i-P incident?** Text or email immediate family you are in a safe place; and/or supervisor. Do not make a phone call. Check in with the floor emergency coordinator or supervisor when event is given the "all-clear".

**How do I get the latest information?** Follow Emergency Management on [Twitter\(@OSU\\_EMFP\)](https://twitter.com/OSU_EMFP) or [emergency.osu.edu](https://emergency.osu.edu)

## **Numbers You Need**

Emergency: 9-1-1 (this will route to Columbus PD, tell them you are on the OSU campus and you will be transferred to OSUPD)

Non-Emergency Public Safety: (614) 292-2121

Service2Facilities: (614) 292-HELP

**Watch the Active Shooter video here:**

<https://dps.osu.edu/active-shooter>

**Campus Emergency Procedure information can be found here:**

<https://dps.osu.edu/emergency-procedures>

**SEE SOMETHING – SAY SOMETHING**