**Membership**

The Academic Studies Governance Committee (ASGC), in collaboration and cooperation with the Vice Dean for Academic Affairs and Academic Administration, concerns itself primarily with policy issues regarding the academic programs and courses in the College. The Academic Studies Governance Committee may create subcommittees or other structures and delegate portions of its activity to them, while retaining the final governing responsibility.

Members include:

* + - 1. One unique faculty member representing each specialization for a 2-year term. A single faculty member may represent a specialization across multiple degree programs (e.g., one faculty member representing BSPH-EPH, MPH-EHS, MS-EPH, and PhD-EPH). The terms are staggered so that approximately one-half end each year. The representatives of those specializations that are identical to Divisions of the College will be appointed by the Division Chair in consultation with the Division faculty. Representatives of the other specializations will be appointed by the Vice Dean in consultation with the faculty of the specialization.
      2. Chair, for a 3-year term, selected by the Committee from among the faculty members who hold a tenured or clinical appointment as associate professor or professor in the College and who serve presently or have served previously on the Committee (or who have served on the Graduate Studies Committee or Undergraduate Studies Committee).
      3. A student member from each degree program (e.g., BSPH, MPH, MHA, MPH/PEP, MS, PhD) selected by the Student Advisory Committee or via an applicable Division or specialization for a one-year term. If any student position is not filled in a timely fashion, the Academic Studies Governance Committee may appoint a student member for the present academic year.
      4. Vice Dean for Academic Affairs and Academic Administration, serving ex officio and nonvoting.
      5. Associate Dean for Undergraduate Studies and Assessment, serving ex officio and nonvoting.
      6. Associate Dean for Graduate Studies, serving ex officio and nonvoting.
      7. Senior Director of the Office of Academic Programs and Student Services, and Director of the Office of Academic Programs and Student Services, each serving ex officio and nonvoting.

**Meetings**

The Academic Studies and Governance Committee shall meet throughout the academic year and as necessary to meet the Committee's charge.

**Committee Responsibilities**

General responsibilities of the ASGC follow applicable OAA and Graduate School policies and practices for undergraduate studies and graduate studies committees. The ASGC Chair will serve as the liaison and contact person for university-level undergraduate studies and graduate studies committee requests from the Office for Academic Affairs, the Graduate School, or other applicable units.

In addition, the Academic Studies Governance Committee of the College of Public Health has the following responsibilities:

1. Review and make recommendations to the faculty about undergraduate and graduate academic policy decisions, programs, and courses. Examples include major changes in degree requirements or the designation of specializations, including interdisciplinary.
2. Establish and coordinate policy in areas having College-wide impact, including:
   1. courses shared by more than one degree program as requirements.
   2. approval of new undergraduate and graduate courses or substantive changes to existing courses.
   3. development of sources of student support and establishment of guidelines for its allocation.
3. Promote growth and excellence in undergraduate and graduate education, and visibility of the College internally, locally, nationally and internationally.
4. Review and approve the College Undergraduate Student Handbook and College Graduate Student Handbook.
5. Assist with applicable accreditation activities