JOB OPPORTUNITIES

Various Divisions

The Congressional Budget Office (CBO) is a small nonpartisan agency that provides economic and budgetary analysis to the Congress. Following are CBO’s typical job descriptions.

ASSISTANT ANALYST
If you have a bachelor’s degree in economics, math, statistics, public policy, engineering, or a related field.
Assistant analyst positions typically work 2-3 years and are ideal for those with an undergraduate degree, typically in the fields listed above, who want substantive work experience before attending graduate school. Openings which may occur in the any of the following divisions: Budget Analysis, Financial Analysis, Health, Retirement, and Long-term Analysis, Tax Analysis, Macroeconomic Analysis, Microeconomic Studies, and National Security. Assistant analysts provide the divisions’ economists or budget analysts with spreadsheet and statistical analyses, graphics, literature reviews, and other research assistance. He or she may also conduct independent research on a variety of topics.

ANALYST
If you have a master’s degree in public policy/administration, public health, economics, or a related field.
CBO’s budget analysts work closely with key Congressional staff on the development of the federal budget. Analysts cover a wide range of federal programs including: agriculture, commerce, justice, energy and the environment, health, human resources, defense, veterans’ affairs, the management of federal lands and natural resources, and public investments in science, telecommunications, and transportation infrastructure. Analysts prepare multiyear projections of spending for specific federal programs, analyze the Administration’s budget proposals, and prepare cost estimates for legislation being considered by the U.S. Senate and House of Representatives. The Congress relies on such analyses to prepare its annual budget plan, evaluate the President’s budgetary proposals, and measure the potential budgetary impact of policy proposals. Individual CBO analysts have wide-ranging responsibilities and often play a significant role in the legislative and budget process.

ECONOMIST/ANALYST
If you have a Ph.D. degree in economics, public health, or a related field.
Economists contribute to the full range of a division’s responsibilities that include preparing longer-term CBO studies and shorter-term memoranda and testimonies, performing detailed analyses of proposed legislation, and assessing the impact on the private sector of a variety of legislative initiatives.

SUMMER INTERNSHIP PROGRAM
If you are working towards a master’s or Ph.D degree in public policy/administration, public health, economics, or a related field.
Interns contribute to CBO’s work in program areas such as budget and tax policy, health care, national defense, the environment, education, retirement and other income assistance, regulation, and public investment. Summer internships typically last for 10 weeks. Internships are project-based and interns are selected based on academic level and work experience that is relevant to the current projects. Application period is between mid-December and February.

View current job openings and FAQs, register for job alerts, and submit your application online at www.cbo.gov/careers. E-mail careers@cbo.gov with questions.

Contact
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Congressional Budget Office