



Honors Contract

Instructions to Student

The Honors Contract allows you to construct an especially challenging curriculum by incorporating strong course work, such as honors classes and 3000+ level classes throughout your program of study. When approved by the Public Health Honors Committee, an Honors Contract admits you to candidacy for graduation *with honors in Public Health*. If you complete your Honors Contract curriculum with a minimum 3.4 cumulative grade point average on at least 60 graded credit hours at Ohio State, you will graduate *with honors in Public Health*, which will be noted on your diploma and transcript.

Completing the Contract:

1. Complete a **BSPH Degree Plan Worksheet** with a CPH Undergraduate Academic Advisor including the selection of the 6 required courses to fulfill the Honors requirement. The worksheet is found at <http://cph.osu.edu/students> under Undergraduate Student Forms.
2. Complete the **Honors Contract** on the last page of this document, including making a preliminary decision on the type of Honors Capstone Experience you will complete.
3. Submit these two documents to your CPH Undergraduate Academic Advisor.

What Happens Next:

Once you have submitted your **Honors Contract** and **BSPH Degree Plan Worksheet**, they will be reviewed by the Public Health Honors Committee. There are two possible outcomes:

- **Approval of Plan as Submitted:** The Committee determines that you have submitted a suitably rigorous program of study.
- **Approval of Plan Pending Recommended Changes:** The Committee determines that your program of study would benefit from additional or different course work. The Committee will return your Honors Contract and BSPH Degree Plan Worksheet along with a letter indicating the specific changes you would need to make for approval. If you are willing to make these changes, you will bring your Honors Contract and BSPH Degree Plan Worksheet to an appointment with your CPH Undergraduate Academic Advisor. Your advisor will make the required changes and then approve the Honors Contract and BSPH Degree Plan Worksheet on behalf of the Committee.

Once approved, you will receive a copy of your approved Honors Contract and BSPH Degree Plan Worksheet. Your approved Honors Contract and BSPH Degree Plan Worksheet will then represent your requirements for graduation *with honors in Public Health*. Therefore, you should keep your copy of your Honors Contract and BSPH Degree Plan Worksheet to ensure you are following your approved program of study.

Changing Your Honors Contract:

1. Any time you need to change your approved Honors Contract or BSPH Degree Plan Worksheet, you must submit a request for the change in writing to your CPH Undergraduate Academic Advisor. This should include a brief rationale for the change.
2. Changes to your BSPH Degree Plan Worksheet or selection of Honors courses should be approved before you take the substitute class. Changes that either maintain or increase the strength or focus of your program will receive routine approval.
3. Changes which diminish the strength of your Honors Contract and BSPH Degree Plan Worksheet (e.g., replacing an honors course with the non-honors version of the course) will require the deliberation of the CPH Honors Committee and may not be approved.

The Honors Contract Application is on the next page.



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Complete the information below. Submit **this application** and **your BSPH Degree Plan Worksheet** to your CPH Undergraduate Academic Advisor.

A. Student Information

Student Name (Last, First):	
Name.#:	
OSU ID#:	
Specialization:	<input type="checkbox"/> Public Health Sociology <input type="checkbox"/> Environmental Public Health
Preliminary Choice of Capstone Experience:	<input type="checkbox"/> Honors Internship <input type="checkbox"/> Honors Field Experience (Study Abroad) <input type="checkbox"/> Honors Research Thesis
Second Major: (if applicable)	
Minor(s): (If applicable)	

B. Required Signatures

Student Signature: _____ Date: _____

<p>Internal use only: Public Health Honors Committee Decision:</p> <p style="text-align: center;">Approved____ Approved w/changes____</p> <p>Comments:</p> <p>Sign: _____ Date: _____</p> <p>Return this form to OAPSS, 100 Cunz Hall for official processing and posting</p> <p>OAPSS: notified student ____ filed in student file ____ noted in advising connect ____</p>
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